

GREGORY J. SMITH
SAN DIEGO COUNTY
ASSESSOR/RECORDER/CLERK



2000
ANNUAL REPORT



Board of Supervisors

District 1
Gregory Cox

District 2
Dianne Jacob

District 3
Pam Slater

District 4
Ron Roberts

District 5
Bill Horn

Chief Administrative Officer
Walt Ekard

Chief Financial Officer
William Kelly

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A MESSAGE FROM
GREGORY J. SMITH
ASSESSOR/RECORDER/COUNTY CLERK

I have had the honor to serve as your elected Assessor since 1983 and was further honored when the services of the Recorder/County Clerk were merged with us in 1994. I would like to take this opportunity to share with you some of the accomplishments of my office during the preceding year. Customer service has always been and continues to be my number one priority, as illustrated by the following:

- For added convenience to the public, we now provide full service at our five branch offices. At these offices, you can obtain property appraisal and recording information; fictitious business names; birth, death and marriage certificates; marriage licenses and civil wedding ceremonies.
- North County residents can now record documents at our San Marcos office, making this department the first in the State to record documents at a branch location. Document recording is expected to be available in the other branch offices in the near future.
- Our Kearny Mesa office is now open six days a week. On Saturdays, this location provides County Clerk services from 9:00 a.m. to 3:00 p.m.
- You can now pay property taxes at the San Marcos, El Cajon and Chula Vista branch offices. Sharing office locations with the Tax Collector provides another valuable service to County residents by making payment of property taxes more convenient.
- Sharing the centrally-located Kearny Mesa office with the State Board of Equalization allows local business owners to obtain sales and use tax information and assistance.
- Over the past three years, we processed the highest volume of recordings in the history of the County. Both individual citizens as well as the business community benefit from the timely recording and access of official records for real estate sales and financing.
- We are the first department in the County of San Diego to offer items for sale over the Internet using E-commerce. Available for purchase on the Internet are parcel maps; property characteristics; recorded documents; and certified copies of birth, death and marriage certificates.
- In June 2000, we received an award, "From a Cold Courthouse to a Warm Wedding; Improving the Civil Marriage Experience," from the National Association of Counties.

I would like to take this opportunity to thank the members of the Board of Supervisors, the Chief Administrative Officer and the Chief Financial Officer for all their support and assistance in helping me fulfill my duties and responsibilities to the citizens of San Diego County.

We're proud of the accomplishments of the past year and look forward to improving our service in the year to come. Thank you for giving me the opportunity to serve you.

Gregory J. Smith

COMMITMENT TO SERVICE

It is the goal of the Assessor/Recorder/County Clerk to fairly and uniformly assess all properties, to obey and fully implement all property tax laws and to provide prompt and courteous service to the public. The Assessor/Recorder/County Clerk is committed to the principles that every citizen will always be:

- Treated with courtesy and respect.
- Treated fairly and equitably.
- Provided prompt service and information.
- Given personal and professional attention.
- Provided an opportunity to have suggestions and opinions heard and acted upon.
- Fully and factually informed.
- Referred, when necessary, to the appropriate department or individual in a friendly and courteous manner.
- Informed as to how their property is being assessed and how to appeal their value.
- Satisfied when leaving the Assessor/Recorder/County Clerk's Office and feel that they were served in an efficient and professional manner.

*Customer
Service
is Our
#1 Priority*

DUTIES OF THE ASSESSOR/RECORDER/COUNTY CLERK

The Assessor/Recorder/County Clerk provides a variety of public services in three major areas:

The Assessor is primarily responsible for appraising property and determining the value for property tax purposes. The Assessor also provides public information to assist taxpayers with questions about their property. This information includes real estate documents, property ownership, assessed values, property characteristics, sales information, parcel maps and property tax information. The Assessor is also responsible for producing and maintaining the official property maps and jurisdiction boundaries for the County.

The Recorder records a wide variety of legal documents, including deeds and all documents relating to property transactions. The Recorder also maintains the official permanent record of all legally recorded documents and assists the public in accessing this information.

The County Clerk is responsible for filing Fictitious Business Names (FBN's), issuing marriage licenses and certified copies of birth, death, and marriage certificates. The County Clerk is also the Commissioner of Civil Marriages and can appoint deputies to perform civil marriages.

San Diego County



KEY ACCOMPLISHMENTS

Record Number of Recordings

We are proud that over the last two years a record number of documents came across our counters and were successfully recorded. In 1999 and 2000, we transmitted over 5.5 million pages of recorded documents to title companies. These documents were made available to the real estate industry on the next day the documents were recorded.

We record documents for both the real estate industry and the public, and to establish and maintain the County's official public record system. Businesses use these records for consumer credit information; and the real estate industry keeps track of property sales, changes in ownership and the issuance of title insurance policies, as well as to facilitate mortgage financing. Copies of recorded documents are available at all locations and may be purchased on-line.

Recording Documents at the San Marcos Branch Office

As part of our on-going efforts to move services closer to the citizens, we have succeeded in becoming the first office in the State to record documents at a branch office. Document recording is expected to be available in the near future at our other branch offices in Chula Vista and El Cajon.

E-Commerce Website Goes On-line at www.sdarcc.com

In 1998, the Assessor/Recorder/County Clerk implemented the County's first automated document imaging system. As a result, over 22 million images (including all recorded documents since 1997), can now be accessed on the Internet.

A variety of useful information is available to the public and to the San Diego business community on-line:

Information

- Grantor/Grantee Index
- Fictitious Business Names Index
- Property Sales
- Real Estate Recordings
- Marriage Licenses and Ceremonies
- Business Property Assessments
- Office Hours and Locations

Forms

- Homeowners' Exemptions
- Church Exemptions
- Disabled Veterans' Exemptions
- Reappraisal Exclusion for Seniors
- Reappraisal Exclusion for the Disabled
- Claim for Parent/Child Exclusion
- New Construction Exclusion
- Reassessment Due to Calamity
- Review of Property Assessment
- Assessment Appeals Application
- Preliminary Change of Ownership
- Grant Deed / Quitclaim Deed
- Declaration of Homestead
- Birth, Marriage and Death Record Requests
- Marriage License Application
- Decorative Keepsakes
- Marriage Commissioner for a Day
- Recording Coversheet

On-Line Purchases

- Parcel Maps
- Property Characteristics
- Recorded Documents

*Average
Website
hits per
month:
26,500*

Civil Marriages Performed at All Branch Offices

In June 2000, we received an award, "From a Cold Courthouse to a Warm Wedding; Improving the Civil Marriage Experience," from the National Association of Counties. Marriage rooms were built at all of our branch offices in 1999 to make it more convenient to have a civil wedding ceremony. Couples can now obtain a marriage license and have a civil ceremony in a single visit. The marriage rooms are attractively decorated and provide comfortable, pleasant surroundings for the happy event. Couples can be married outdoors on the scenic grounds of the historic County Administration Center overlooking San Diego Bay. A beautiful handcrafted copper arbor decorated with flowers and symbolic wedding rings was recently added to this lush garden setting. Souvenir videotapes, Polaroids and pens are also available to commemorate the wedding.

*We perform
over 100
weddings
every week*

Tax Payments Accepted at Three Branch Offices

Starting in September 1999, in cooperation with the Tax Collector, this office was the first in the State to accept property tax payments at branch locations. Property tax payments are now accepted at the El Cajon, San Marcos and Chula Vista branch offices. Taxpayers benefit by avoiding the need to drive to downtown San Diego to make their property tax payments. Between October 1999 and December 2000, approximately 15,500 taxpayers paid over \$26 million in property taxes at three branch offices.

National Association of Counties **Achievement Award Winner**

2000

This award is presented to

San Diego County, California

for
its program

***From a cold courthouse to a warm wedding:
Improving the Civil Marriage Experience***

in recognition of an innovative program
which contributes to and enhances county government in the
United States.


C. Wayne Frost
President


NACo
National Association of Counties
County Government


Larry Harkin
Executive Director

PUBLIC INFORMATION SERVICES

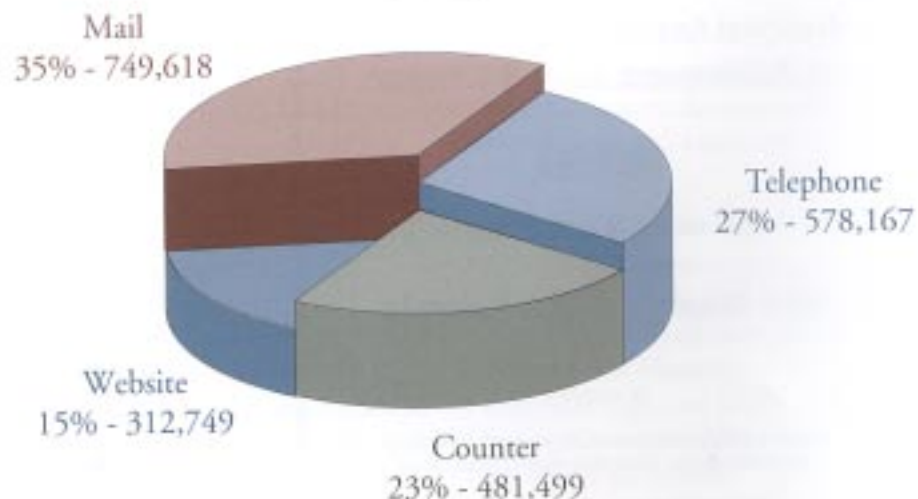
The Assessor/Recorder/County Clerk serves more customers every day than San Diego's two busiest McDonald's restaurants. On average, over 7,000 people contact our offices each day for a variety of services.



Services Available at All Locations

- Copies of Recorded Documents
- Birth, Death and Marriage Records
- Marriage Licenses
- Civil Marriage Ceremonies
- Fictitious Business Names
- Grantor / Grantee Index
- Parcel Maps
- Property Values
- Property Ownership and Records
- Document Recordings
(currently Downtown and San Marcos only)
- Property Tax Payments
(except Kearny Mesa)

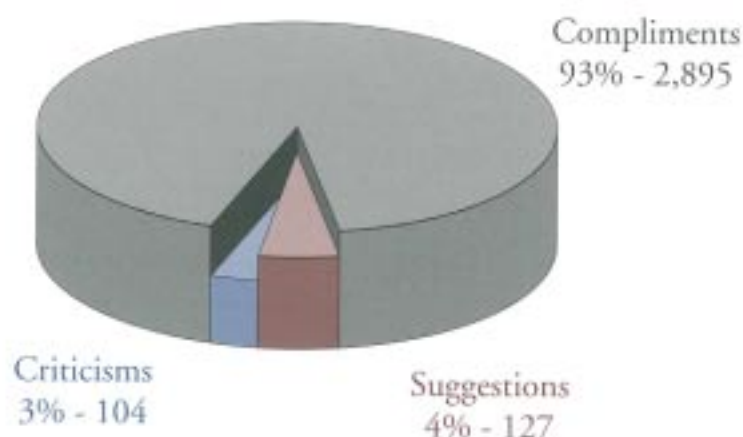
PUBLIC CONTACT 2000



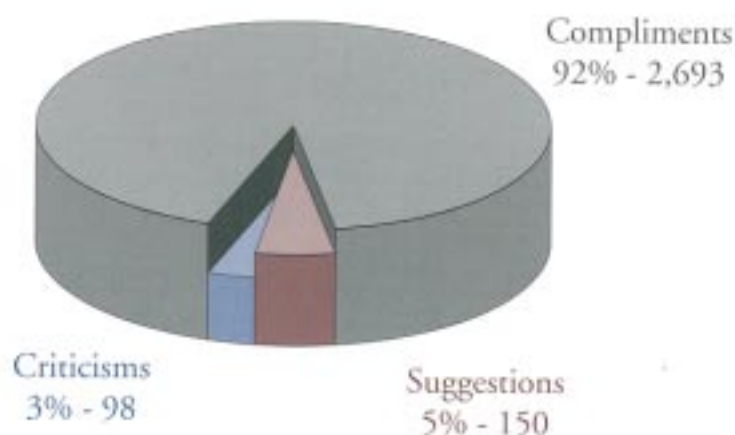
CUSTOMER SURVEYS

Customer service is our number one priority. We are here to serve you - and your opinion counts. Survey forms are available to express your opinion or suggest improvements about the service you receive. These surveys are important to us and are carefully reviewed. Problems and complaints are personally resolved by Assessor/Recorder/County Clerk management staff and often include a follow-up call to the customer.

CUSTOMER SURVEY RESULTS 2000



CUSTOMER SURVEY RESULTS 1999



Although the majority of the surveys tell us we are doing a good job, we realize there is always room for improvement. To better serve the public, we continually implement suggestions received from customers.

ASSESSOR

It is the responsibility of the Assessor to locate, identify and appraise all property located in San Diego County. The Assessor establishes the value of all real property (residential and commercial), boats, airplanes, mobile homes and business personal property (fixtures and equipment). These values serve as the basis for computing annual property taxes.

The functional divisions of the Assessor are:

Residential Appraisal – sets assessed value of residential and agricultural property.

Commercial Appraisal – sets assessed value of commercial and industrial real property.

Business Appraisal – sets assessed value of boats, airplanes and business personal property.

Assessment Appeals – processes and defends all appeals that are submitted by property owners to the Assessment Appeals Board.

Records – maintains all property ownership records.

Exemptions – determines and applies property tax exemptions for qualifying homeowners, disabled veterans, religious and other non-profit organizations.

Mapping – maps property for assessment purposes and maintains the parcel map inventory.

1999

Top Names of Home Buyers in California

Smith
Garcia
Johnson
Lee
Hernandez

Top Names of Home Buyers in San Diego

Garcia
Hernandez
Smith
Lopez
Martinez

2000

Top Names of Home Buyers in California

Garcia
Smith
Lee
Johnson
Lopez

Top Names of Home Buyers in San Diego

Smith
Johnson
Garcia
Miller
Lopez

ASSESSOR WORKLOAD INDICATORS FOR 2000

REAL PROPERTY APPRAISALS

Real Property Sales	92,153
New Construction Permits	30,453
Review of Temporarily Reduced Values	88,848
Reappraisal Exclusions for Seniors	1,491 ¹

BUSINESS APPRAISALS

Boats	53,891
Aircraft	5,163
Business Accounts	135,619
Audits	916

MAPPING SERVICES

Assessor's Maps Maintained	26,781
New Parcels Created	23,947

DOCUMENTS PROCESSED

Ownership Changes	170,700
Mailing Address Changes	54,794
Parent/Child Exclusions	7,743 ²

EXEMPTIONS PROCESSED

Homeowner	460,945
Disabled Veteran	3,152 ³
Institutional	4,219 ⁴

- (1) Senior citizens 55 years of age or older, and those who are severely and permanently disabled, can buy a residence of equal or lesser value than their existing home and transfer the current taxable value to their new property.
- (2) The Parent/Child Exclusion Program excludes a property from being reappraised at its full market value when there is a transfer between a parent and their child.
- (3) The Disabled Veterans' Exemption provides a 100% disabled veteran or their surviving spouse an exemption of up to \$150,000 on their home. San Diego County has, by far, the most in the State.
- (4) Institutional Exemptions provide property tax reductions to qualifying non-profit religious, hospital, museum, social service and other charitable organizations.

Property Assessments

Property tax is one of the principle sources of revenue for local governments and school districts. Under State law, real property is reassessed only upon a change in ownership or for new construction. Except for these two instances, property assessments cannot be increased by more than 2% annually, based on the California consumer price index. The property tax rate is 1%, plus any bonds or special fees. An increase in the assessed value results in a similar increase in property tax revenue to the County's public agencies. The assessed value in 2000 increased 9.4% over 1999, and has increased nearly 34% since 1996.



Five Highest Value Homes in San Diego County

\$25,000,000
\$22,000,000
\$16,664,960
\$15,365,338
\$14,000,000

Five Largest Homes in San Diego County

26,674 sq. ft.
22,997 sq. ft.
17,322 sq. ft.
16,538 sq. ft.
16,482 sq. ft.

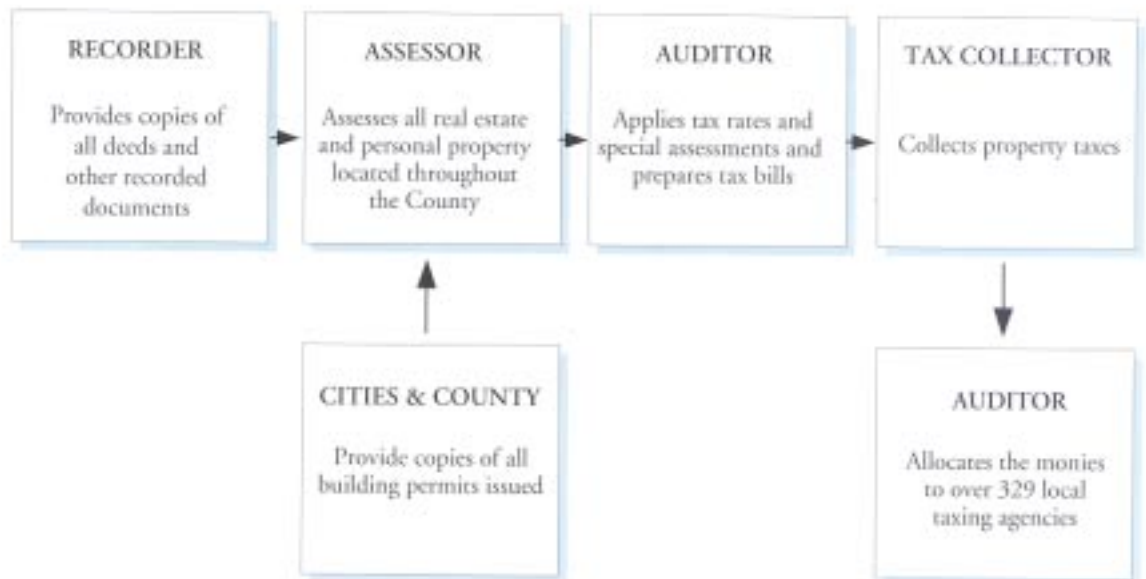
Largest Taxpayers in San Diego County 2000-2001

Property Owner	Amount of Tax
San Diego Gas & Electric Company	\$21,951,720
Southern California Edison Company	\$18,668,147
Pacific Bell	\$14,515,585
Qualcomm, Inc.	\$5,667,732
Equitable Life Assurance Society	\$4,144,430
Cabrillo Power	\$3,582,098
Kilroy Realty, LP	\$3,191,611
Conrad Prebys Trust	\$2,959,777
Spicker Properties	\$2,946,113
L-O Coronado Holding	\$2,921,602
Sea World	\$2,894,165
Pacific Gateway, Ltd.	\$2,678,213
Pardee Construction	\$2,624,952
Sony Corporation of America	\$2,454,781
University Towne Centre	\$2,384,464
Solar Turbines, Inc.	\$2,321,752
Callaway Golf	\$2,267,341
Kaiser Foundation	\$2,165,763
Horton Plaza	\$2,092,226
Hewlett-Packard	\$2,087,147
Duke Energy South Bay	\$2,029,934
ERP Operating, Ltd.	\$1,868,237
BRE Properties	\$1,802,113
North County Fair	\$1,763,998
Aviara Resort Associates	\$1,746,732
Rohr, Inc.	\$1,737,878
Aventine Hotel	\$1,699,105
Legoland	\$1,673,032
Scripps Health	\$1,671,720
Parkway Plaza	\$1,659,129

How Property Tax Bills Are Calculated

After the Assessor's Office has completed its valuation of properties, the assessment roll is sent to the Auditor who then calculates the tax bills for each property. Under Proposition 13, the tax rate is one percent of the property's net value, plus any bonds and special fees.

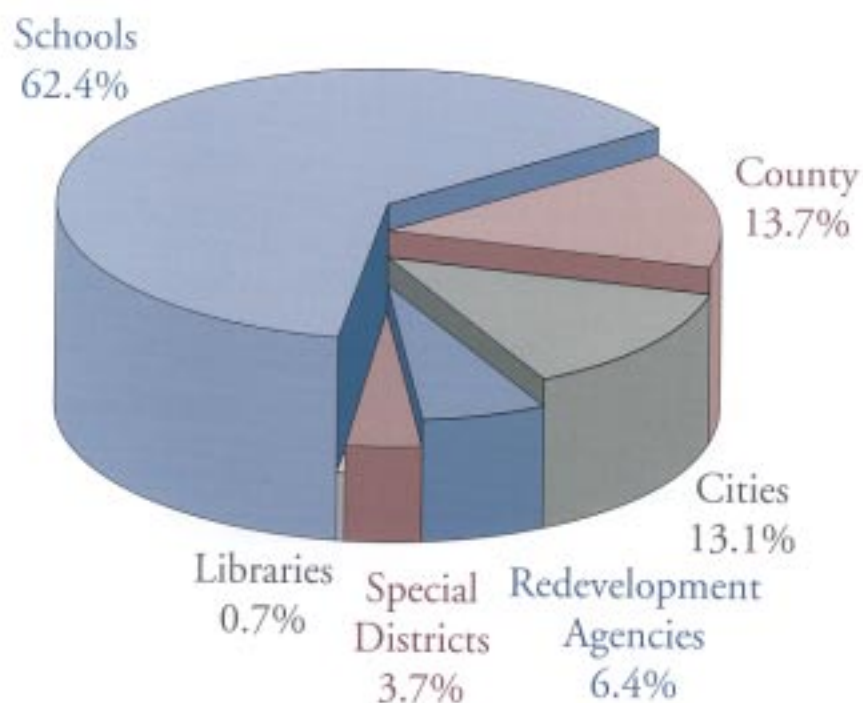
HOW THE COUNTY OF SAN DIEGO PROPERTY TAX SYSTEM WORKS



Your Property Taxes at Work

Property tax revenue supports over 300 local government agencies, including schools, local governments (cities, redevelopment agencies, special districts) and the County.

DISTRIBUTION OF PROPERTY TAXES 2000-2001



TOTAL REVENUE \$1,897,664,646

Major Reappraisals Resulting From Sales

Sales activity in San Diego County continues at a rapid pace. A significant portion of the Assessor's workload involves appraising large commercial property.

MAJOR APPRAISALS IN 1999 & 2000

OVER \$25 MILLION

Property Name	Reported Sales Price
Encina Power Plant	\$356,000,000
South Bay Power Plant	\$110,000,000
Jefferson at Mission Valley	\$103,749,090
City Front Terrace	\$97,000,000
Wells Fargo Plaza	\$90,000,000
First National Bank Center	\$89,775,000
The Missions at Rio Vista	\$76,000,000
El Dorado Hills Racquet Club	\$46,300,000
Eastlake Development Area	\$46,000,000
Scripps Northridge Business Center	\$44,000,000
Mirada at La Jolla Colony	\$41,300,000
Aventine	\$40,905,000
Seabridge Apartment Villas	\$39,700,000
Pacific Tower	\$37,875,000
Villages of Monterey	\$36,250,000
Villaggio at Rancho Bernardo	\$33,250,000
Canyon Rim Apartments	\$32,536,500
San Diego Spectrum	\$30,196,227
Torrey Pines Business Park	\$30,000,000
Carmel Mountain Apartments	\$29,200,000
Doubletree Carmel Highland Resort	\$28,000,000
El Camino Village Plaza	\$27,860,000
Sharp Healthcare building	\$27,700,000
North County Corporate Center	\$27,541,000
San Miguel Ranch	\$26,250,000
ViaSat building	\$25,125,000
TOTAL VALUE	\$1,572,512,817

Mergers and Acquisitions Requiring Reappraisal

In addition to the major reappraisals resulting from sales, there were a number of major corporate ownership changes in 1999 and 2000 that also required reappraisal:

- **Washington Mutual** acquisition of **Home Savings**
- **Norwest** acquisition of **Wells Fargo**
- **NationsBank** acquisition of **Bank of America**
- **General Dynamics** acquisition of **NASSCO**
- **Kroger's** acquisition of **Ralphs Markets**
- **Texaco/Shell** merger
- **Chevron/Texaco** merger
- **Exxon/Mobil** merger
- **BP Amoco/Arco** merger
- **Albertson's** acquisition of **American Stores** (Lucky/Sav-on)
- **Westfield America** acquisition of major shopping centers, including:
 - Horton Plaza
 - North County Fair
 - University Towne Center
 - Parkway Plaza

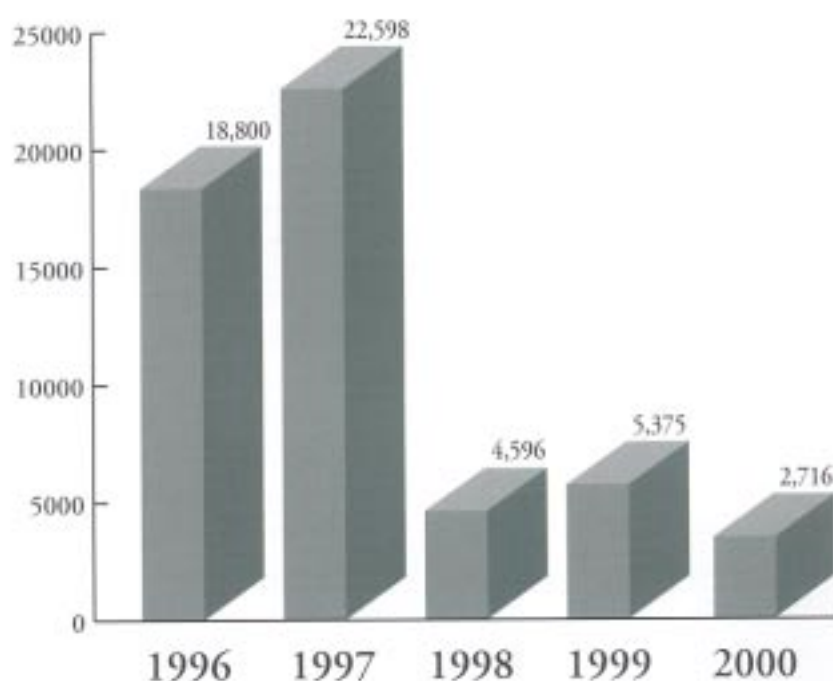
Major New Construction

- | | |
|--|---------------|
| • Legoland in Carlsbad | \$137,929,000 |
| • Coors Amphitheatre in Chula Vista | \$17,440,000 |

Assessment Appeals

When a property owner disagrees with the assessed value of their property, they have the right to submit an application to the Assessment Appeals Board for an independent review of the value. The Assessment Appeals Board members are private citizens with real estate, legal or accounting backgrounds, and are completely independent of the Assessor's Office. The assessment appeal application must be filed between July 2 and September 15. There is no fee to file this application.

ASSESSMENT APPEALS FILED
1996 - 2000



Since the real estate recovery in the mid to late 90's, the number of assessment appeals has fallen dramatically.

2000 INVENTORY OF PARCELS AND VALUES

		<u>PARCELS</u>	<u>UNITS</u>	<u>ASSESSED VALUES</u>
RESIDENTIAL	TOTAL	793,321	1,034,127	\$136,721,138,459
Time-share Condominium		57,907	59,036	354,317,362
Mobilehome		15,791	15,703	768,857,239
Vacant		45,586	30	3,287,928,540
Single Family		494,602	494,486	95,485,863,752
Duplex or 2 Houses		12,589	25,177	1,998,798,634
Multi - 2 to 4 Houses		20,136	55,840	3,408,428,521
Multi - 5 to 15 Units		7,705	61,026	2,634,079,465
Multi - 16 to 60 Units		2,311	64,955	2,789,065,211
Multi - 61 Units and Up		1,355	120,231	6,676,238,575
Condominium		131,465	137,087	19,157,660,940
Transitional		3,874	556	159,900,220
COMMERCIAL	TOTAL	24,668	73,100	\$26,905,735,776
Vacant		3,542	153	1,146,398,959
Store/Office		11,338	5,545	11,102,380,530
Shopping Center		1,190	330	4,370,997,892
Hotel/Motel		751	44,598	3,581,357,836
Service Station		739	71	379,303,314
Office Condominium		608	154	89,642,404
Parking or Used Car Lot		1,401	496	604,959,450
Mobilehome Park		563	12,753	619,831,616
Auto Sales & Service Agency		395	180	414,584,856
General		4,141	8,820	4,596,278,919
INDUSTRIAL	TOTAL	10,330	19,890	\$11,202,425,788
Vacant		2,442	52	1,089,558,838
Factory		2,786	1,853	4,971,565,222
Warehousing		3,212	13,895	3,761,815,821
Bulk Storage		63	649	29,469,304
Extractive & Mining		171	71	93,357,888
Industrial Condominium		581	176	185,734,635
General		1,075	3,194	1,070,924,080
IRRIGATED FARM	TOTAL	4,530	1,310	\$933,662,324
RURAL LAND (Non-irrigated)	TOTAL	12,347	1,375	\$1,618,389,218
INSTITUTIONAL	TOTAL	2,103	5,790	\$3,278,482,706
RECREATIONAL	TOTAL	9,295	1,456	\$1,217,010,510
MISCELLANEOUS	TOTAL	507	0	\$59,335,515
	GRAND TOTAL	857,101	1,137,048	\$181,936,180,296

The above data represents real property only, and does not include business personal property, boats or aircraft.

RECORDER

The Recorder is responsible for examining and recording official documents. This office is also responsible for maintaining the official archive of recorded documents and making these official documents available to the public. Over 1,100 different types of documents can be officially recorded, including deeds, trust deeds, quit claims, reconveyances, abstracts of judgment and notices of default. The Recorder's Office recorded 847,049 documents containing 2,887,316 pages in 1999. In 2000, 805,636 documents containing 2,691,478 pages were recorded.

The functional divisions of the Recorder are:

Document Examining – reviews all documents submitted for recording to ensure they meet legal recording requirements, collects fees and transfer taxes.

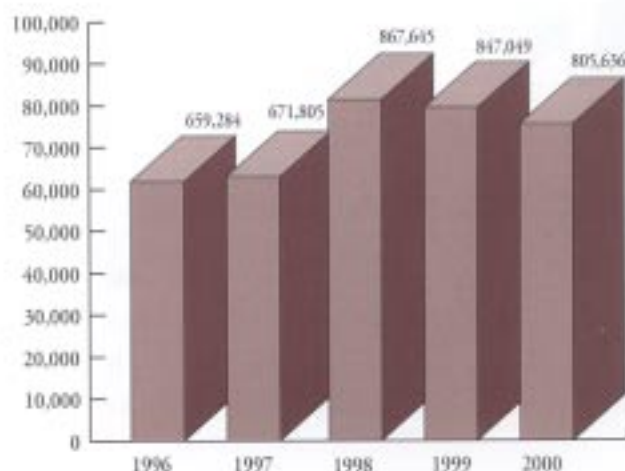
Imaging/Microfilming – creates a microfilm and electronic image of each document which then becomes the permanent record.

Indexing – creates a database to find property ownership and document recording information by name and/or recorded document number.

Key Accomplishments

San Diego County became the first county in the State to accept documents for recording at a branch office. The San Marcos office officially began recording documents in January 1999 and is already processing 7% of all the recordings. This service was made possible by our state-of-the-art imaging system, an automated system that allows documents to be controlled and transferred electronically. Documents can be scanned at one location and examined at another location. In the near future, recording services will be available at the El Cajon and Chula Vista branch offices.

DOCUMENT RECORDINGS



The Recording Process

Nearly half of all document recordings in a given year are related to real property transactions. Title companies are responsible for the majority of these recordings; however, attorneys, businesses and the general public also record deeds and other documents. New mortgages (deeds of trust), as well as mortgages that are paid off (known as reconveyances), are recorded.

A recorded document is an official record that can be used in a court of law; therefore, it is essential that the document comply with legal recording requirements. Great care is taken by the Recorder staff to ensure that a document is legally recordable before it is accepted. In addition to the careful examination of a document, the correct fees and real property transfer taxes must be determined and collected before a document is recorded.

*Recorder/Clerk
Offices in
Downtown
San Diego
and in
San Marcos
accept
Recordings
8 a.m. to 5 p.m.
Monday-Friday.*

Number of Recordings

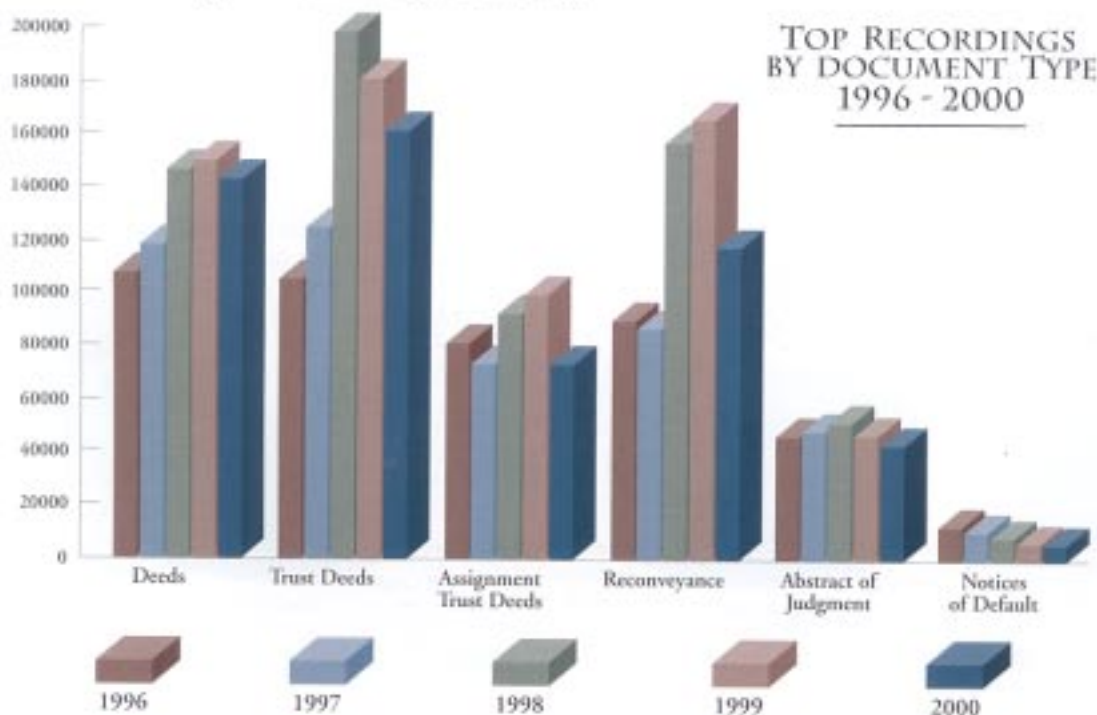
- Recordings in 1998 and 1999 averaged 31% higher than the average number of recordings in the previous three years.
- Recordings in 2000 were 4.8% lower than the number of recordings in 1999, primarily because there were less refinances due to higher mortgage interest rates.
- December is typically the busiest month for recordings.

Completing the Recording Process

Unless there is an exceptionally high volume, all documents are normally processed by midnight on the day they are filed. In 1999, daily processing of documents was successfully completed on time in 242 out of 251 business days (96.4%).

In 2000, this process was successfully completed in 251 out of 251 business days (100%).

Because of the importance of these documents to the real estate and title industries, a second shift was added to guarantee next day availability.



COUNTY CLERK

The County Clerk is responsible for filing Fictitious Business Names (FBN's), issuing marriage licenses and certified copies of birth, death, and marriage certificates. The County Clerk is also the Commissioner of Civil Marriages and can appoint deputies to perform civil marriages.

The functions of the County Clerk are:

Marriages – issues marriage licenses, as well as performs civil ceremonies.

Fictitious Business Names – files FBN's as required by the State of California when a person intends to conduct business under a name other than their own.

Vital Records – issues certified copies of birth, death and marriage license records.

Recorded Documents – issues copies of any documents that have been recorded.

Other responsibilities of the County Clerk include registering process servers, legal document assistants, unlawful detainer assistants, professional photocopiers and maintaining the registry of public notaries. The County Clerk also issues "Deputy Marriage Commissioner for a Day" authorizations to those who wish to perform a wedding ceremony for family members or friends.

Wedding and birth keepsakes, wedding ceremony videos and Polaroids, commemorative pens and passport photos are also provided for a small fee as a public service. Half of the proceeds from the sale of wedding photographs is donated to the Polinsky Center for the Children's Endowment Fund. The Polinsky Center is a County-run emergency shelter that serves over 4,000 abused, neglected and abandoned children a year.

Marriages

In 1999, we opened beautifully decorated wedding rooms at all branch offices. This created warm, comfortable surroundings for couples who prefer a civil wedding ceremony. The public appears to enjoy the added convenience; while the number of marriage licenses issued increased 2.2% over 1999, the number of ceremonies performed went up 23%. For the year 2000, the number of marriage licenses issued increased by 4.1%; and the number of civil ceremonies performed increased by 12.5%.

2000

Keepsakes

Birth 2,832

Marriage 2,882

Wedding Polaroids
2,152

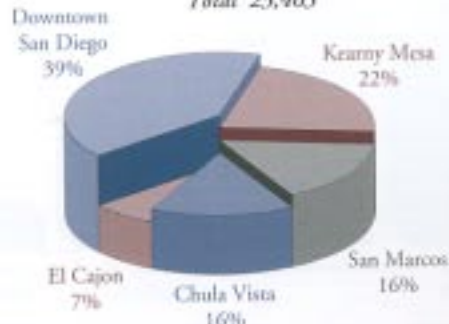
Wedding Videos
1,503

*Wedding
Ceremonies*
6,727

*Busiest
Month for
Births:
December*

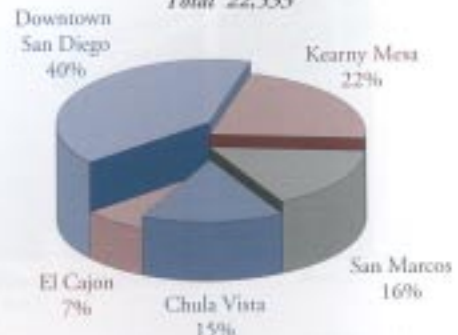
2000
MARRIAGE LICENSES
ISSUED BY LOCATION

Total 23,463



1999
MARRIAGE LICENSES
ISSUED BY LOCATION

Total 22,533



Deputy Marriage Commissioner for a Day

One service the public is often unaware of is "Deputy Marriage Commissioner for a Day". This allows an individual to legally perform the ceremony at a friend's or family member's wedding.

Saturday Services

As an added convenience to the public, the Kearny Mesa branch office is open 9:00 a.m. – 3:00 p.m. on Saturdays. The most popular services are marriage licenses, wedding ceremonies and copies of birth certificates.

Fictitious Business Names (FBN's)

Individuals who choose to go into business must obtain an FBN when they intend to conduct business under a name other than their own. On average, 32,000 FBN's are issued each year by the County Clerk's Office. In 1999, 34,215 FBN's were issued; and in 2000, the number of FBN's issued was 34,032.

Vital Records

Certified copies of birth, death and marriage certificates are important and necessary documents. They are often needed for school enrollment, youth sports, passports and certain legal matters. The County Clerk is responsible for the safekeeping of the vital records for every birth, marriage and death in San Diego County. Certified copies of birth, marriage and death certificates are available at all branch locations, and are also available on Saturdays from 9:00 a.m. to 3:00 p.m. at the Kearny Mesa branch office.

MARRIAGE		
<u>Year</u>	<u>Licenses</u>	<u>Ceremonies</u>
1996	23,101	5,508
1997	23,471	5,170
1998	22,349	4,780
1999	22,533	5,977
2000	23,463	6,727

Most common names:

1999

Girls

Emily

Samantha

Alexis

Ashley

Sarah

Boys

Jacob

Daniel

Joshua

Michael

Jose

2000

Girls

Emily

Alexis

Ashley

Samantha

Hannah

Boys

Daniel

Jacob

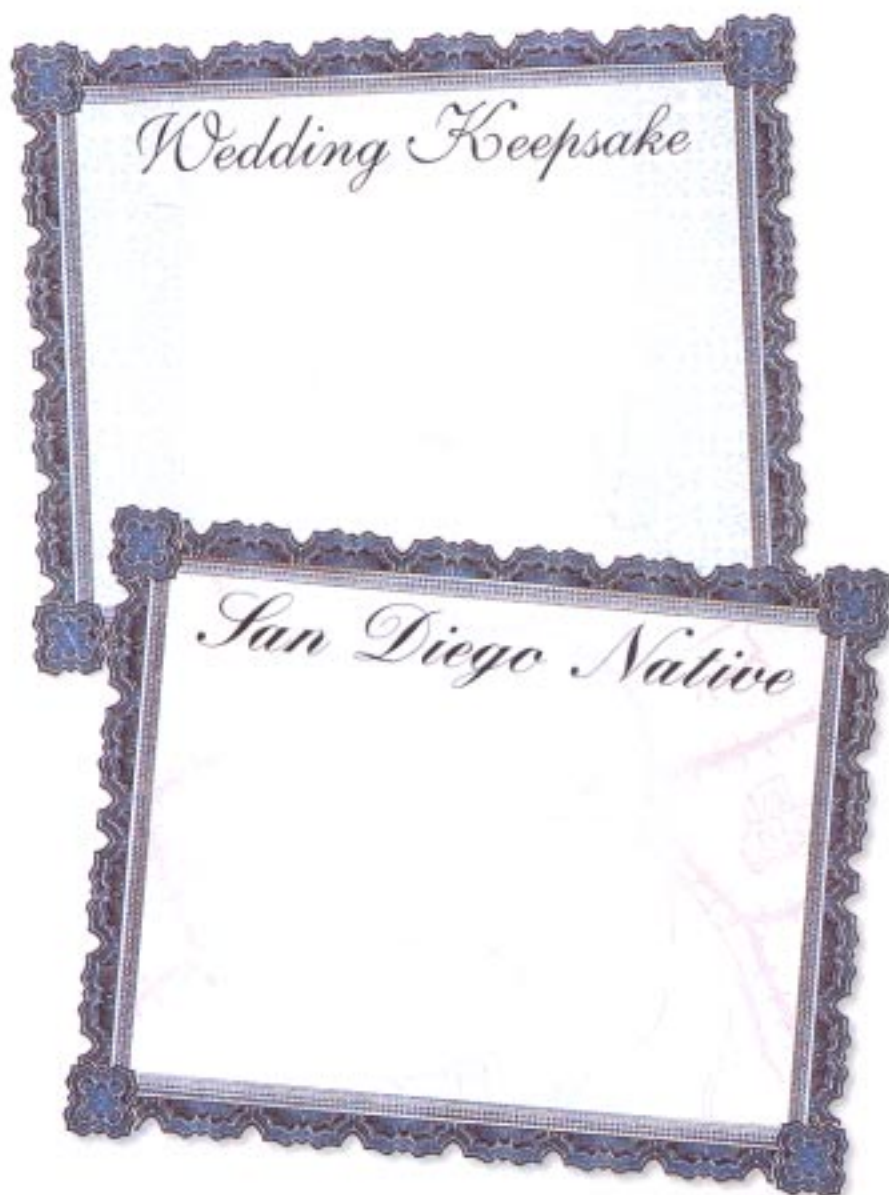
Michael

Christopher

David

Keepsakes

Marriages and the birth of children are some of the most important events of our lives. To commemorate these special occasions, we offer beautiful mementos called "Keepsakes". Wedding and San Diego Native Keepsakes are popular anniversary and birthday gifts, and are available at all office locations. To obtain these mementos, you must have been married or born in San Diego County.



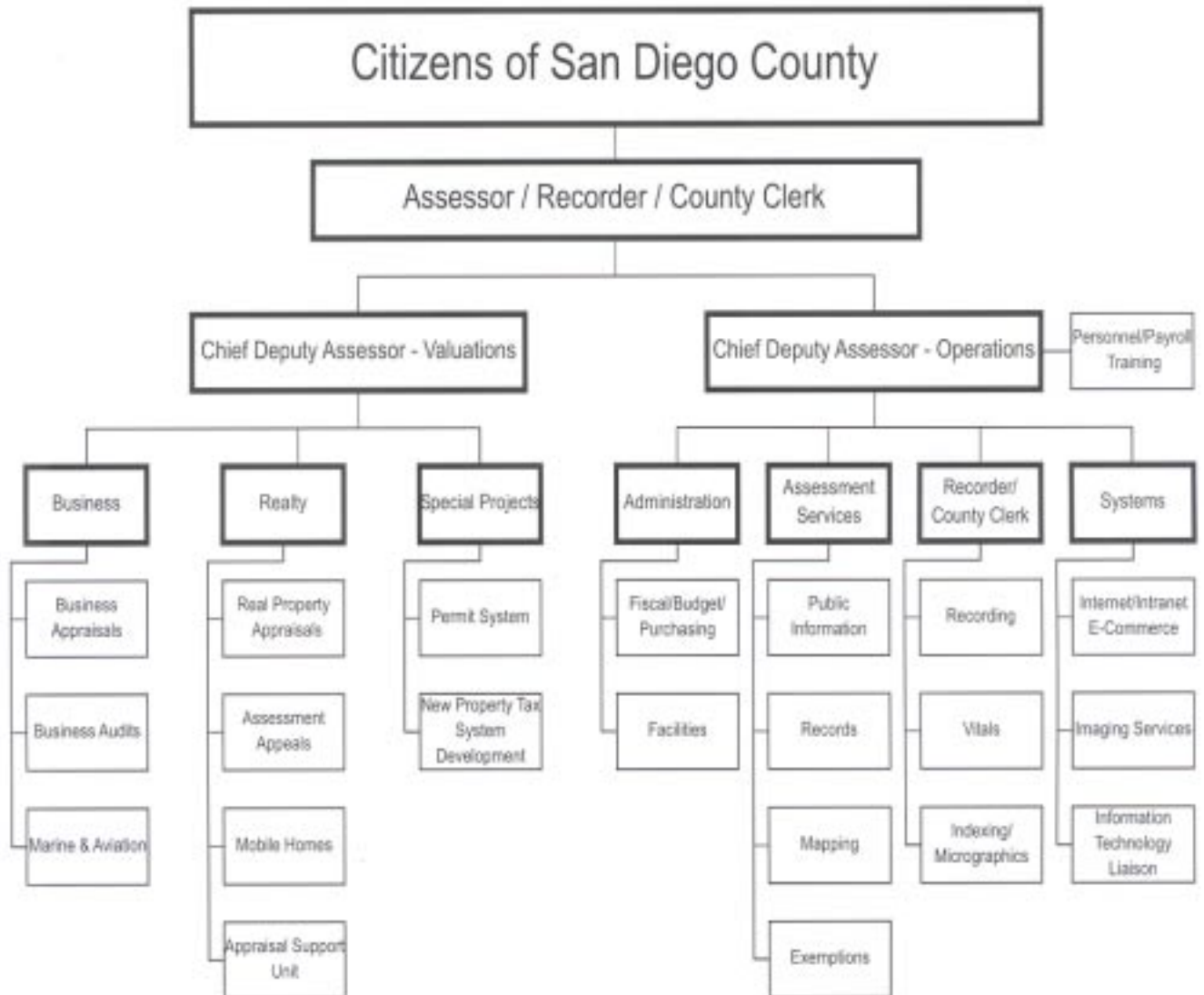
*First
introduced in
December 1996,
16,679
Marriage & Birth
Keepsakes
have been issued.*

FINANCIAL REPORT

ASSESSOR/RECORDER/COUNTY CLERK FY 2000/2001 ADOPTED BUDGET

	2000-01 BUDGET
Property Valuation/Identification	
Salaries and Employee Benefits	\$16,072,764
Services and Supplies	\$6,445,319
Fixed Assets - Equipment	\$125,000
<i>Subtotal</i>	\$22,643,083
Recorder/Clerk Services	
Salaries and Employee Benefits	\$5,008,556
Services and Supplies	\$3,255,720
Fixed Assets - Equipment	\$90,000
<i>Subtotal</i>	\$8,354,276
Public Information Services	
Salaries and Employee Benefits	\$676,300
Services and Supplies	\$379,554
Fixed Assets - Equipment	0
<i>Subtotal</i>	\$1,055,854
Support Services	
Salaries and Employee Benefits	\$1,210,879
Services and Supplies	\$1,027,051
Fixed Assets - Equipment	0
<i>Subtotal</i>	\$2,237,930
Total Direct Cost	\$34,291,143
Total Revenue	(\$24,337,908)
General Fund Cost	\$9,953,235
Employees	447

Organizational Chart



CALENDAR - DATES TO NOTE

January 1

Lien Date - the date when taxes for the next fiscal year become a lien on the property.

February 14

Valentine's Day - the busiest wedding day of the year.

February 15

Exemption Claims Deadline - this is the deadline for filing exemption claims, including homeowners, disabled veterans and non-profit exemptions.

March 1 - May 30

Taxpayer may submit a written request with Assessor to adjust assessed value.

April 1

Due Date - Business personal property, aircraft and boat statements.

April 10

Last day to pay 2nd installment of property taxes without penalty.

May 7

Last day to timely file a business personal property statement without penalty.

July 2 - September 15

Taxpayers may file a formal assessment appeal with the Clerk of the Board of Supervisors to reduce the assessed value of property.

December 10

Last day to pay 1st installment of property taxes without penalty.

**Chula Vista**

344 F Street
Suite 200
Chula Vista, CA 91910-2646
(619) 498-2200

El Cajon

200 S. Magnolia Avenue
El Cajon, CA 92020-4524
(619) 401-5700

San Diego

County Administration Center
1600 Pacific Highway, Room 103
San Diego, CA 92101-2480
(619) 236-3771

Kearny Mesa

5473 Kearny Villa Road
3rd Floor
San Diego, CA 92123-1142
(858) 505-6262

San Marcos

334 Via Vera Cruz
Suite 150
San Marcos, CA 92069-2638
(760) 940-6868

Office Hours

8:00 a.m. - 5:00 p.m. Monday thru Friday
9:00 a.m. - 3:00 p.m. Saturday (Kearny Mesa only)

www.sdarcc.com